

Belfair Water District #1  
February 8, 2022  
Regular Meeting  
6 p.m.

**Commissioners Present**

Mike Pope  
Satran-Loudin (Excused Absent)  
Greg Born

**Staff Present**

Dale Webb  
Sherri LaHaie

**Guest**

Jill

- 1) Commissioner Pope called the meeting to order at 6:07 pm / Flag Salute.
- 2) Public Comments – No public comments.
- 3) Accounts Payable were read by Commissioner Pope. A Motion was made by Commissioner Pope to Accept and Approve Accounts Payable Warrants #9619-9651. Commissioner Born 2<sup>nd</sup> the Motion. Commissioner Pope called for the vote.

Motion Carried 2 Ayes and 0 Nays, 1 Absent

- 4) A Motion was made by Commissioner Pope to approve the Meeting Minutes from the February 8 2022 meeting. The Motion was 2<sup>nd</sup> by Commissioner Born. Commissioner Pope called for the vote.

Motion Carried 2 Ayes and 0 Nays, 1 Absent

- 5) Petty Cash is at \$250.00. (Cash = \$117.85 and Receipts = \$132.15 = \$250.00). The Cash Drawer has \$200.00. Commissioner Born verified before today's meeting. Commissioner Pope read and Motioned to Accept and Approve Petty Cash & Cash Drawers as shown on the agenda. Motion 2<sup>nd</sup> by Commissioner Born. Commissioner Pope called for the vote.

Motion Carried 2 Ayes and 0 Nays, 1 Absent

- 6) **Business to be Completed:** Swearing in Commissioner Born will postponed until the next meeting due to Commissioner Satran-Loudin not being present, as stated by Commissioner Pope.

7) **Manager Update:**

Webb mentioned he has an exit meeting with Ruby Gabriel next week.

**Olympic Ridge/Olympic View homes and apartments** – Water line construction is about to commence again. Installing a hydrant hopefully this week. They are bringing in a sub contractor Tucci for water and sewer installation. Freeman and Webb will be meeting onsite next Tuesday to meet and establish relationship with the new contractor. Commissioner Pope asked who was paying for the sewer, to which Webb replied he's hearing two sides – the developer and the county.

**CEDS Project Funding** – Still working on reaffirming additional needs for funding, predominantly the generator project. Still trying to get the federal site updated and working correctly.

**North Mason Fire Authority Project** – They now have the meter installed. While they are still a bit away from completion, they are progressing again. We have not done the final punchlist and are a way out from that. We

should receive our connection fee and system development check this week. The cost will be \$26,000. The North Mason Fire Authority requested the District to waive the system development fees. Webb told the Board we should not do special favors – they need to pay the full amount. Commissioner Pope understands, but expressed that he doesn't want them to be upset with us. Webb assured him that he has been working with them and that we have a good working relationship with them.

**Overton and Associates** – Much to do with the sewer expansion on the hill. Webb wrote a brief letter in support of the county projects and how crucial sewer was to protecting the District's water supply. Webb plans to meet with them soon.

**Continental Floral** – Still waiting for better weather.

**MTA Project and Roundabout** – Hopefully will be able to finalize this very soon.

**Romance Hill development** – Waiting for a reply from legal counsel to see what the District's options are in encouraging this project and getting the necessary infrastructure in place on top of the hill.

**Maintenance and Operations** – Work has been hectic and busy. Everyone is carrying a bit more load as we are short staffed. Job posting is out now, and we will see what we get back. If we do not start seeing some replies very soon, we may need to use a temp service to fill in the gap a bit. Webb asked the Board for permission to hire a temp if necessary.

All samples are on schedule and complete to date.

Webb and LaHaie met virtually with the auditor last week on Thursday and in the process of getting them the rest of the data they are requesting.

We have had valve lids and parts of an air vac stolen up by Well 4. They have now been replaced and Alex has been clearing and trimming up in that area as time permits.

Waiting for a response from legal counsel about Morrison and what we can do to facilitate his daughter's repairs on the property.

**39 Acres Site** – There has been some ongoing work to secure the roadway from an old wooden water main that developed flow and washed out a portion of the road. Alex is trimming up there in a few areas as time permits.

**Razor Rd Site** – Waiting for Zephyrs to finish the road work and gravel we are planning. Overall considering the damage, it is looking good.

**New Business** : Manager requests Executive Session for personnel discussion. Commissioner Pope granted 10 minutes.

Time out: 7:19

Time in: 7:33

360.275.3008

- 9) **Commissioners Comments:** Commissioner Born went to the new Commissioner's training in Lynwood. He stated that he has a better appreciation of what we do.

Meeting Adjourned at 7:41 pm by Commissioner Pope.

February 8th, 2021 Meeting Minutes Approved by:

Commissioner Pope \_\_\_\_\_ Date: February 22, 2022

Commissioner Satran-Loudin \_\_\_\_\_ Date: February 22, 2022

Commissioner Born \_\_\_\_\_ Date: February 22, 2022