

Belfair Water District #1
September 10, 2024
Regular Meeting

3 p.m.

Commissioners Present

Greg Born
Jill Satran-Loudin(via phone)
Mike Pope

Staff Present

Dale Webb
Valisa Douglas
James Freeman

Guest

- 1) Commissioner Born called the meeting to order at 15:00 / Pledge of Allegiance led by Commissioner Born.
- 2) Public Comments: - none
- 3) Accounts Payable were read and a motion was made by Commissioner Pope to Accept and Approve Accounts Payable Warrants #11308 - 11323. Commissioner Satran-Loudin 2nd the Motion. Commissioner Born called for the vote.

Motion Carried 3 Ayes 0 Absent and 0 Nays

- 4) A Motion was made by Commissioner Pope to approve the Meeting Minutes from the July 23rd, 2024, meeting. The Motion was 2nd by Commissioner Satran-Loudin. Commissioner Born called for the vote.

Motion Carried 3 Ayes 0 Absent and 0 Nays

- 5) Petty Cash is \$250.00. The Cash Drawer is \$200.00. Commissioners Born verified before today's meeting. Commissioner Born read and Commissioner Pope motioned to Accept and Approve Petty Cash & Cash Drawers as shown on the agenda. Motion 2nd by Commissioner Satran-Loudin, Commissioner Born called for the vote.

Motion Carried 3 Ayes 0 Absent and 0 Nays

- 6) **Business to be Completed:**

- 7) **Manager Update:**

Olympic View Development

We are currently waiting for Kaufman to reach out to have an onsite meeting, probably later in September.

CEDS Project Funding

Generator Project

Southworth Electric has been working on the step-down transformer and getting the generator ready to power the office during power outages. Hope to be done by end of September.

Well 6 Project

We are waiting for the reports for the test pumping and the forecasting.

Overton and Associates

Nothing new to report

Romance Hill Booster Station

Talked with Rick Krueger about the property making adjustments to the piece. Meeting this week.

39 Acres Site

Project is on hold

Maintenance and Operations –

James Freeman to report. (See attached Notes)

Alex Gobble had 2 days @ cross connection, After main repair at Razor Rd site booster times are down, from 13hrs down to 9hrs. Started manager meetings and will also be doing monthly all staff meetings. Testing tank leak at razor tank site, shut off leaking tank to get an idea of leak rate. Prepped 110 meters for the leak detection that will be happening in October. Preparing new chlorine room for concrete work happening later this month. Reset booster pump on Isabella, hope to replace that system with pressure off booster station next year. Future goal is a larger reservoir on razor at least 300k gallons. Commissioner Pope commented that would be a real system up there then. Crew is about done marking every meter, will make easier to find in the middle of the night. Dale will be borrowing a locator from west sound so we can research our booster station on romance hill. Commissioner Pope mentioned the painted hydrants are getting a lot of attention, they look great. All but 4 hydrants are done now, and they should be completed this week. Commissioner Pope asked about safety meetings, James stated while we are so small they are not required, we will be doing them anyway starting in January 2025. Commissioners Satran- Loudin and Born stated that the hydrants work is impressive and keep up the good work.

New Business:

Resolution 2024-05 Interlocal agreement with the Water and Sewer Risk Management Pool.

Commissioner Pope made a motion to accept the resolution 2024-05, commissioner Born seconded the motion. Commissioner Born called for the vote.

Motion Carried 3 Ayes 0 Absent and 0 Nays

9) Commissioners Comments:

Commissioners all expressed appreciation for the work and the effort being put out, "keep up the good work" Commissioner Pope asked if the homeless were causing us any issues, Jim said has been good for the last 2 years but have seen some garbage last few days at 39 acres. Pope said to be careful, not worth getting hurt.

Meeting Adjourned at 15:45 By Commissioner Born.

September 10, 2024, Meeting Minutes Approved by:

Commissioner Pope



Date: October 8, 2024

Commissioner Satran-Loudin



Date: October 8, 2024

Commissioner Born



Date: October 8, 2024