

Belfair Water District #1
January 9th, 2024
Regular Meeting
3 p.m.

Commissioners Present

Greg Born
Jill Satran-Loudin-late
Mike Pope-via phone

Staff Present

Dale Webb
Valisa Douglas
James Freeman

Guest

- 1) Commissioner Born called the meeting to order at 15:14 / Pledge of Allegiance led by Commissioner Satran-Loudin.
- 2) Public Comments –none
- 3) Accounts Payable were read and a motion was made by Commissioner Pope to Accept and Approve Accounts Payable Warrants #10889-10922. Commissioner Born 2nd the Motion. Commissioner Born called for the vote.

Motion Carried 2 Ayes 1 Absent and 0 Nays

- 4) A Motion was made by Commissioner Born to approve the Meeting Minutes from the December 12th, 2023, meeting. The Motion was 2nd by Commissioner Pope. Commissioner Born called for the vote.

Motion Carried 2 Ayes 1 Absent and 0 Nays

- 5) Petty Cash is \$250.00. The Cash Drawer is \$200.00. Commissioner Born verified before today's meeting. Commissioner Born read and Commissioner Pope motioned to Accept and Approve Petty Cash & Cash Drawers as shown on the agenda. Motion 2nd by Commissioner Born. Commissioner Born called for the vote.

Motion Carried 2 Ayes 1 Absent and 0 Nays

- 6) **Business to be Completed:**

Rasor Road site expansion

Closing is still delayed, depositing closing cost to the escrow company tomorrow. Currently waiting on the sellers mortgage lender to reply to paperwork.

New Truck Purchase Approval

Truck has been ordered, sent the intent to purchase and should be about 6 months out.

- 7) **Manager Update:**

Olympic Ridge, Olympic View development

Legal counsel has notified the bond company, and we are following the bankruptcy proceedings closely. We will likely need to file with the bankruptcy court as well for water bills, so the attorney is monitoring the situation and any correspondence received here is being forwarded immediately.

CEDS Project Funding

Generator Project

Romance Hill is being prepped for the cut in from PUD 3, then will schedule with Tacoma Diesel for startup and testing. Once this one is done Well 4 will be next for the same process. Still expecting delivery of the office Generator around March of 2024.

Well 6 Project

They have started prepping to install the 12" pipe, could possibly be digging again as soon as next week, progress into the aquifer stalled with the 16" pipe at 615' and the goal is to get the 12" down to 700' which has been the target all along. There is the possibility that some funding coming back in from selected projects that

have not completed or are not happening now could be re-allocated to us for our well project. I will be meeting with County Administrator to pursue this.

Overton and Associates
More in Operations report.

Romance Hill Booster Station
Will be meeting with Rick this week or next depending on his schedule.

39 Acres
Waiting for approval from DNR, should have a response (per their notice) by the 19th of January 2024. The permit is good for a three-year window of time and if that window gets close to expiration it could likely be extended by refiling and paying the permit fee again. If it does not get approved, then we can resubmit later when the prices look more favorable. If it is approved, we can take our time and wait for the market to improve before we put it out for bids.

MTA Billing
Working MTA and Mason County Parks Dept. hoping to have this wrapped up this week.

Maintenance and Operations –
Jim Freeman reported on maintenance and operations (see attached list of topics)

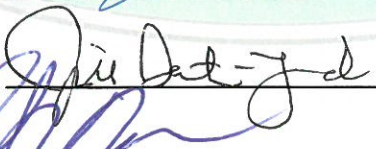
New Business:

- 9) **Commissioners Comments:**
The board thanked staff for all their hard work, commissioner Satran-Loudin apologized for being late to the meeting. Commissioners would like to see the vacuum work at some point.

Meeting Adjourned at 15:48 By Commissioner Born.

January 9th, 2024 Meeting Minutes Approved by:

Commissioner Pope  Date: January 23, 2024

Commissioner Satran-Loudin  Date: January 23, 2024

Commissioner Born  Date: January 23, 2024