

Belfair Water District #1  
October 26, 2021  
Regular Meeting  
6 p.m.

**Commissioners Present**

Mike Pope  
Satran-Loudin  
Greg Born

**Staff Present**

Dale Webb  
Sherri LaHaie

**Guest**

Jill

- 1) Commissioner Pope called the meeting to order at 6:00 pm / Flag Salute.
- 2) Public Comments – No public comments.
- 3) Accounts Payable were read by Commissioner Pope. A Motion was made by Commissioner Pope to Accept and Approve Accounts Payable Warrants #9453-9469. Commissioner Satran-Loudin 2<sup>nd</sup> the Motion. Commissioner Pope called for the vote.

Motion Carried 3 Ayes and 0 Nays

- 4) A Motion was made by Commissioner Born to approve the Meeting Minutes from the October 12, 2021 meeting. The Motion was 2<sup>nd</sup> by Commissioner Satran-Loudin. Commissioner Pope called for the vote.

Motion Carried 3 Ayes and 0 Nays

- 5) Petty Cash is at \$250.00. (Cash = \$117.85 and Receipts = \$132.15 = \$250.00). The Cash Drawer has \$200.00. Commissioner Satran-Loudin verified before today's meeting. Commissioner Satran-Loudin read and Motioned to Accept and Approve Petty Cash & Cash Drawers as shown on the agenda. Motion 2<sup>nd</sup> by Commissioner Born. Commissioner Pope called for the vote.

Motion Carried 3 Ayes and 0 Nays

- 6) **Business to be Completed:** Nothing new to report.

7) **Manager Update:**

**Olympic Ridge/Olympic View homes and apartments** – They did the three taps for the lower apartment project at Olympic View and stubbed them out to the road. We allowed this to happen so they could get the road area stabilized. We are working through the plans for the apartments and dealing with a couple of issues that we are waiting for clarification on.

**CEDS Project Funding** – No news yet, probably won't hear back until late November or mid December.

**North Mason Fire Authority Project** – Waiting for them to cut in the valve and working out the paperwork. Moving forward.

**Overton and Associates** – Hoping to schedule a meeting in December to go over the next phase of development in the upper zone, a commercial strip past the current MTA site.

**Continental Floral** – No movement.

**MTA Project and Roundabout** – Waiting to hear or see the solution to our access issues.

**Romance Hill development** – No change.

**Maintenance and Operations** – Have been busy working through issues at the PRV, OBH and Rasor site, as well as 39 Acres site and meter replacements.

Two backflow devices installed at Peterson's properties and pressure issues have been taken care of.

Webb said he's been subpoenaed to attend court for the theft of the District.

8) **New Business** – Manager requests executive session for personnel discussion.

**Out: 7:15**  
**In: 7:25**

Commissioner Satran-Loudin made a Motion to move Sherri LaHaie from Step 3 to Step 4 and James Freeman from OP Manager from Step 4 to Step 6. Commissioner Born 2<sup>nd</sup> the Motion. Commissioner Pope called for the vote.

Motion Carried 3 Ayes and 0 Nays  
ESTABLISHED 1966

9) **Commissioners Comments:** No comments.

Meeting Adjourned at 7:39 pm by Commissioner Pope.

October 26, 2021 Meeting Minutes Approved by:

Commissioner Pope \_\_\_\_\_ Date: November 9, 2021

Commissioner Satran-Loudin \_\_\_\_\_ Date: November 9, 2021

Commissioner Born \_\_\_\_\_ Date: November 9, 2021

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