

Belfair Water District #1  
February 22, 2022  
Regular Meeting  
6 p.m.

**Commissioners Present**

Mike Pope  
Satran-Loudin  
Greg Born

**Staff Present**

Dale Webb  
Sherri LaHaie

**Guest**

Jill

- 1) Commissioner Pope called the meeting to order at 6:08 pm / Flag Salute.
- 2) Public Comments – No public comments.
- 3) Accounts Payable were read by Commissioner Pope. A Motion was made by Commissioner Pope to Accept and Approve Accounts Payable Warrants #9652-9673. Commissioner Satran-Loudin 2<sup>nd</sup> the Motion. Commissioner Pope called for the vote.

Motion Carried 3 Ayes and 0 Nays

- 4) A Motion was made by Commissioner Born to approve the Meeting Minutes from the February 8th 2022 meeting. The Motion was 2<sup>nd</sup> by Commissioner Satran-Loudin. Commissioner Pope called for the vote.

Motion Carried 3 Ayes and 0 Nays

Resigning of January 25<sup>th</sup> meeting after correction was made on the date.

- 5) Petty Cash is at \$250.00. (Cash = \$117.85 and Receipts = \$132.15 = \$250.00). The Cash Drawer has \$200.00. Commissioner Satran-Loudin verified before today's meeting. Commissioner Born read and Motioned to Accept and Approve Petty Cash & Cash Drawers as shown on the agenda. Motion 2<sup>nd</sup> by Commissioner Satran-Loudin. Commissioner Pope called for the vote.

Motion Carried 3 Ayes and 0 Nays

- 6) **Business to be Completed:** Commissioner Pope made a Motion to accept Commissioner Greg Born as President/Chair of the Board going forward. Commissioner Satran-Loudin 2<sup>nd</sup> the Motion. Commissioner Pope called for the vote.

Motion Carried 3 Ayes and 0 Nays

Motion was followed by swearing in of Commissioner Born. Commissioner Pope read the oath in front of the Board and staff.

7) **Manager Update:**

**Olympic Ridge/Olympic View homes and apartments** – Jim has been onsite with them. There are more taps scheduled to begin next week on 3/1/2022.

**CEDS Project Funding** – Same issues here. Continuing working on reaffirming additional needs with the County for funding, predominantly the generator project. Still trying to get the federal site updated and working correctly. Looking into pursuing other avenues for grants as well.

**North Mason Fire Authority Project** – Waiting for paperwork to be completed.

**Overton and Associates** – Working with Mason County EDC to provide information for possible projects that are interested in the area on top for development. Webb talked to engineers and getting ideas from BHC. Webb asked the Board if Stantec was formally adopted to be the District engineers for just the project or for all projects, to which Commissioner Pope responded that he thinks it was just the project. Commissioner Satran-Loudin said we need to look at the meeting minutes. Webb said if they are the District engineers, we may have to post something so competitors can compete.

**Continental Floral** – No change.

**MTA Project and Roundabout** – No change.

**Romance Hill development** – Legal is in agreement with using System Development as our contribution to this effort in order to get the proper tank sizing for the entirety of the hill. We will require them to draft an agreement then have it reviewed by counsel before entering into any agreement.

**Maintenance and Operations** – Webb said there may be more funding tied to the PWTF. Work has been hectic and busy. Everyone is carrying a bit more load as we are short staffed. Job posting is out now, and we will see what we get back. If we do not start seeing some replies very soon, we may need to use a temp service to fill in the gap a bit. Webb asked the Board for permission to hire a temp if necessary. All samples are on schedule and complete to date. Webb and LaHaie met virtually with the auditor last week on Thursday and in the process of getting them the rest of the data they are requesting. We have had valve lids and parts of an air vac stolen up by Well 4. They have now been replaced and Alex has been clearing and trimming up in that area as time permits. Waiting for a response from legal counsel about Morrison and what we can do to facilitate his daughter's repairs on the property.

**39 Acres Site** – Working on Survey for timber cruising.

**Razor Rd Site** – No change.

**New Business** : Commissioner Pope proposed to moving the meetings to 5pm starting March 8 on a trial basis.

Webb Point of Record and note, entrance paperwork and handouts to Board for State Auditor.

Manager requests Executive Session for personnel discussion. Commissioner Pope granted 10 minutes.

Time out: 7:12  
Time in: 7:23

Commissioner Satran-Loudin made Motion to accept COLA rates effective March 1, 2022. Commissioner Pope 2<sup>nd</sup> the Motion. Commissioner Pope called for the vote.

Motion Carried 3 Ayes and 0 Nays

9) **Commissioners Comments:** None

Meeting Adjourned at 7:24 pm by Commissioner Pope.

February 22nd, 2021 Meeting Minutes Approved by:

Commissioner Pope \_\_\_\_\_ Date: March 8, 2022

Commissioner Satran-Loudin \_\_\_\_\_ Date: March 8, 2022

# BELFAIR WATER DISTRICT No.1

ESTABLISHED 1966

360·275·3008