

Belfair Water District #1
August 23rd, 2022
Regular Meeting
5 p.m.

Commissioners Present

Mike Pope
Jill Satran-Loudin
Greg Born

Staff Present

Dale Webb
Valisa Douglas

Guest

- 1) *Commissioner Born called the meeting to order at 17:02 / Pledge of Allegiance led by Commissioner Satran-Loudin.*
- 2) *Public Comments – No public comments.*
- 3) *Accounts Payable were read and a motion was made by Commissioner Born Accept and Approve Accounts Payable Warrants #9887-10011. Commissioner Satran-Loudin 2nd the Motion. Commissioner Born called for the vote. Commissioner Pope was absent for this vote.*

Motion Carried 2 Ayes 1 Absent and 0 Nays

- 4) *A Motion was made by Commissioner Satran-Loudin to approve the Meeting Minutes from the August 9th, 2022, meeting. The Motion was 2nd by Commissioner Born. Commissioner Born called for the vote. Commissioner Pope was absent for this vote.*

Motion Carried 2 Ayes 1 Absent and 0 Nays

- 5) *Petty Cash is at \$250.00. (Cash = \$117.85 and Receipts = \$132.15 = \$250.00). The Cash Drawer has \$200.00. Commissioner Born verified before today's meeting. Commissioner Born read and Commissioner Satran-Loudin Motioned to Accept and Approve Petty Cash & Cash Drawers as shown on the agenda. Motion 2nd by Commissioner Born. Commissioner Born called for the vote. Commissioner Pope was absent for this vote.*

Motion Carried 2 Ayes 1 Absent and 0 Nays

- 6) **Business to be Completed:**

No business at this time. Commissioner Pope arrives and joins the meeting.

- 7) **Manager Update**

Olympic Ridge, Olympic View development

Olympic View Apartments

Working thru the backflow assembly requirements for the apartments, we approved plans showing exterior pads and boxes for RPBA's and they wanted to put them inside the buildings and we will not allow that.

Olympic Ridge Homes

The house meters are awaiting sidewalk and curb to set the boxes, but while talking with the Fire Authority we discovered that the county was requiring the homes to be sprinkled which is the first we had heard of that. We have standards for that which the county and the developer/engineers all have. None of the standards for sprinklered homes were followed, it was not presented to us as a sprinklered project. We are working with the issues as they arise, ultimately not our thing but trying to be helpful.

CEDS Project Funding

Working on getting the current well 4 data together and sent, also requesting on our request for generator funding.

North Mason Fire Authority Project

Still waiting for payment on final billing as well as easement documentation then we can move to the resolution and finish.

39 Acres Staking and Survey work.

Waiting for Shawn to get a chance to stop by and go over our estimate and further explain our options.

Overton and Associates

Nothing to note since last meeting.

Continental Floral – Nothing to note.

MTA Project and Roundabout – Nothing to note.

Romance Hill development- Nothing to note.

Maintenance and Operations –

Finishing the vents on the reservoirs, repairing and repainting hydrants. Day to day work on services and leak repairs. Continuing with Hydrant maintenance and data collection, we are hoping to be through 106 and sr 3 by wintertime. Also proofing the new maps and scheduling service installations.

New Business:

NMRFA contract- Beau Bakken produced a interlocal agreement that we did not have, but signed by Peadon and said both Commissioners Griffen and Pope knew about it, so I got a copy from Beau and had the attorney review the contract due to the expansion of radio gear they are hoping to implement. Tom Burke says the contract is fine as is in terms of liability and he would do nothing further to add to it legally speaking. Which is understandable as it was written by Brian Snure and there is a huge difference in the way things were then and the way they are now as far as our relationship with the Fire Authority. I will be meeting with Beau in the near future and going over a couple possible modifications, possibly comping a minimum for power usage per month based on a base fee PUD with no power usage?

Commissioner Pope said he would rather see a good relationship than get 80\$ a month, Meet with Beau and work out something mutually agreeable and move forward.

9) Commissioners Comments:

The upcoming WASWD conference in Tri cities will be attended by Born and Satran-Loudin, Pope will be unable to attend. Webb will get the arrangements made for hotel and conference.

Commissioner Pope cashed all the checks he could cash, will need to get together and figure which ones need reissued.

Commissioner Born said keep up the good work and thanked the staff. Commissioner Pope joined in agreement and added his appreciation to the comment. Commissioner Satran-Loudin joined in saying thanks. Meeting Adjourned at 18:04. By Commissioner Born.

August 23rd, 2022 Meeting Minutes Approved by:

Commissioner Pope  Date: September 13, 2022

Commissioner Satran-Loudin  Date: September 13, 2022

Commissioner Born  Date: September 13, 2022