

Belfair Water District #1
October 24, 2023
Regular Meeting
3 p.m.

Commissioners Present

Greg Born
Jill Satran-Loudin
Mike Pope- Absent

Staff Present

Dale Webb- Wenatchee IACC
Valisa Douglas
James Freeman

Guest

- 1) Commissioner Born called the meeting to order at 15:00 / Pledge of Allegiance led by Commissioner Born.
- 2) Public Comments –Tracy & Kenny (805)419-0313 Joseph and Donna (360)275-4090

Above customers Tracy and Kenny (22226 NE State Rt 3) had concerns about their water bill, usually was around \$90 then went to \$200. Called and spoke with Dale and he was super nice, they called leakfinders and shut off water at the house and leakfinders came out and found no leak. However, the meter kept running during this time. Dale then did interrogation and gave it to the customers, interrogation showed 3 days of massive flow and they were wondering if something was wrong with the meter. Dale told them to look for the flashing spigot that indicates flow (leak). Dale came out and checked and then pulled the report.

Customers (22222 NE State Rt 3) Joseph and Donna neighbors with similar issues.

Jim explained the billing and asked if dye tablets were given. Jim said he has never seen a meter read like that in the decades he has been working for water districts. Jim said he would give them dye tablets. Jim also said there is a possibility that someone was stealing water but is unlikely. Also that debris builds up in valves over time and hamper them fully closing.

Jim said we would re-evaluate on Thursday, can give up to \$300 dollars leak adjustment if it is a toilet. If not toilet could be a service line or piping under the house.

Tracy and Kenny have 4 toilets. Jim gave them all dye tablets and explained quantity of water with a leak using a leak ruler with different size holes.

- 3) Accounts Payable were read and a motion was made by Commissioner Born to Accept and Approve Accounts Payable Warrants #10757-10779. Commissioner Satran-Loudin 2nd the Motion. Commissioner Born called for the vote.

Motion Carried 2 Ayes 1 Absent and 0 Nays

- 4) A Motion was made by Commissioner Born to approve the Meeting Minutes from the September 26 2023, meeting. The Motion was 2nd by Commissioner Satran-Loudin. Commissioner Born called for the vote.

Motion Carried 2 Ayes 1 Absent and 0 Nays

- 5) Petty Cash is \$250.00. The Cash Drawer is \$200.00. Commissioner Born verified before today's meeting. Commissioner Born read and Commissioner Satran-Loudin motioned to Accept and Approve Petty Cash & Cash Drawers as shown on the agenda. Motion 2nd by Commissioner Born. Commissioner Born called for the vote.

Motion Carried 2 Ayes 1 Absent and 0 Nays

- 6) **Business to be Completed:**

Rasor Road site expansion

Dropped off paperwork with the owners, should close Dec 6th, Trees will need to be removed after sale is closed.

Eagles well

James Freeman has called since the Eagles Meeting and there is no reply as of yet.

Vacuum Unit Purchase Approval

Expecting unit sometime in December hopefully.

7) Manager Update:**Olympic Ridge, Olympic View development**

Olympic View Apartments- no new to report

Olympic Ridge Homes- 15 lots left, everything has stopped and they are probably double checking for proper payment. (See operations report for more details)

CEDS Project Funding

Slab is prepped and poured at the office, the walls are removed and area is regraded.

Well 6 Project

Continuing to drill, installing casing.

Overton and Associates

Work is in progress, Commissioner Satran-Loudin asked how C&C were to work with, Jim said the road is beautiful and they have been great to work with.

Romance Hill Booster Station

The survey is still underway at the Romance site, still would like to purchase the land there, Krueger changing his mind? Commissioner Satran-Loudin mentioned insurance and responsibility on land if BWD does not purchase property.

39 Acres

Geotech report is done on the slopes and identified no issues, the final permitting is in process and preparing to submit to DNR. After last meeting went back and checked on export question, had already asked Tom Burke in 2021, and also asked DNR and waiting on response. Jim read an article that Dale provided and reported that Kade Erickson called to see about it going out to bid. It needs to go out to bid, Born asked if we did put it out for bid, Satran-Loudin stated that she believes it is not to that point yet. Jim stated that anything over \$50,000.00 needs to go out for bid.

MTA Billing

Working with Amy Asher (GM at MTA) to straighten this out and get the money collected and billing to the correct entities. Also answering questions with Mason County on their responsibility for the SR300 meter at the bus stop/park. It was asked and stated that we can go back up to three years and back charge.

Maintenance and Operations –

Jim Freeman reported on maintenance and operations (see attached list of topics)

Leak detection prep work is heavy prep work to get the boxes prepped for the project.

Water samples- “not everybody knows everything” to preface, we know much more now. Report looked high a month or so ago, so contacted engineer and went to 9 different spots and took samples and sent results to engineer, who said they looked very low and exactly what he would expect. Max is 80 and we are at a 1.09 Both Dale and I agree that we are great.

New Business:

Alex Gobble step increase Commissioner Born made a motion to increase Alex Gobble to Step 2, Commissioner Satran-Loudin seconded the motion.

Motion Carried 2 Ayes 1 Absent and 0 Nays

9) **Commissioners Comments:**

Commissioners again thanked the staff and said that the work going on here is wonderful. "Keep up the Good Work!".

They are Proud of everybody's work, it is appreciated.

Meeting Adjourned at 16:08 By Commissioner Born.

October 24th, 2023, Meeting Minutes Approved by:

Commissioner Pope _____ Date: November 14, 2023

Commissioner Satran-Loudin *[Signature]* Date: November 14, 2023

Commissioner Born *[Signature]* Date: November 14, 2023

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