

Belfair Water District #1  
April 11, 2023  
Regular Meeting  
3 p.m.

**Commissioners Present**

Greg Born  
Jill Satran-Loudin  
Mike Pope - absent

**Staff Present**

Dale Webb  
Valisa Douglas  
James Freeman

**Guest**

Holt Drilling -bid opening

1) Commissioner Born called the meeting to order at 15:00 / Pledge of Allegiance led by Commissioner Born.

2) Public Comments –

The Bid opening for the Well 6 project announced and Holt was the sole bidder for the project and their Bid was for \$627,000.00. The bid was read and noted and Holts representative was informed the District would send the bid to the Engineer for review and then be in touch on how we will proceed. He then left the meeting.

3) Accounts Payable were read and a motion was made by Commissioner Born to Accept and Approve Accounts Payable Warrants #10372-10401. Commissioner Satran-Loudin 2<sup>nd</sup> the Motion. Commissioner Born called for the vote.

Motion Carried 2 Ayes 1 Absent and 0 Nays

4) A Motion was made by Commissioner Satran-Loudin to approve the Meeting Minutes from the March 14, 2022, meeting. The Motion was 2<sup>nd</sup> by Commissioner Born. Commissioner Born called for the vote.

Motion Carried 2 Ayes 1 Absent and 0 Nays

5) Petty Cash is at \$250.00. (Cash = \$117.85 and Receipts = \$132.15 = \$250.00). The Cash Drawer has \$200.00. Commissioner Born verified before today's meeting. Commissioner Born read and Commissioner Satran-Loudin Motioned to Accept and Approve Petty Cash & Cash Drawers as shown on the agenda. Motion 2<sup>nd</sup> by Commissioner Born. Commissioner Born called for the vote.

Motion Carried 2 Ayes 1 Absent and 0 Nays

6) **Business to be Completed:**

The Bid Opening was briefly discussed, having been advertised and put out in as many formats as possible it was surprising to only have one bid, Dale Webb said he would look into the legality of accepting the Bid, or whether we would need to put out again. James Freeman mentioned that we maybe needed to cast a wider net and solicit bids again.

Both Commissioners Greg Born and Mike Pope need to file their candidate status with Mason County May 15<sup>th</sup> and May 19<sup>th</sup> are the days to do this in person at the Shelton facility.

7) **Manager Update:**

**Olympic Ridge, Olympic View development**

Olympic View Apartments-

Meters have been installed and we are imagining they will be seeking temporary occupancy for the 4 units that now have meters installed, and will likely complete the two buildings that are in process so that fire watch will not be an issue.

Olympic Ridge Homes-

Irrigation meters are installed as well as the additional 8 they had requested, they have now requested another 10 meters and we are waiting on that funding now. Total meters installed to date is at 32.

**CEDS Project Funding**

Back up Generators for Well 4, Office and Romance Hill.  
Nothing new on Generators at this time.

**Well 6 Project**

Well 6 Bid package Opening was today and we had one bidder respond.

**39 Acres**

Waiting on the weather. It is likely weather permitting we will do phase 1 by the end of the month, and begin the permitting process directly after that.

**Overton and Associates**

Nothing new at this time.

**Maintenance and Operations –**

Jim Freeman reported on maintenance and operations (see attached list of topics)

**New Business:**

WASWD conference meet at the District by 8:00 am, will coordinate after the meeting today.

9) **Commissioners Comments:**

Commissioners both said “ thank you all and awesome job” to staff for their efforts.

Meeting Adjourned at 15:30 By Commissioner Born.

April 11, 2023 Meeting Minutes Approved by:

Commissioner Pope \_\_\_\_\_ Date: April 25, 2023

Commissioner Satran-Loudin *Jim Satran-Loudin* \_\_\_\_\_ Date: April 25, 2023

Commissioner Born *[Signature]* \_\_\_\_\_ Date: April 25, 2023

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