

Belfair Water District #1
August 11, 2015 – Meeting Minutes
Regular Meeting
6 p.m.

Commissioners Present

Jill Satran-Loudin
Linnie Griffin

Staff Present

Thomas Peadon
Linda Rosa

Public Guests

Joseph Ford
Alice Thaves
Kaye Massie

- 1) Commissioner Griffin called the meeting to order at 6:00 pm / Flag Salute
- 2) Public Comments on Non-Agenda: Kaye Massie asked about Commissioner Pope. Commissioner Griffin responded that Commissioner Pope has an excused absence.
- 3) Accounts Payable read by Commissioner Griffin; Motion Made by Commissioner Satran-Loudin to approve warrants # 5848 to # 5869; Maintenance and Operation (including payroll) \$21,398.40 Total of \$21,398.40. Motion 2nd by Commissioner Griffin. Commissioner Griffin called for the vote.

Motion Carried 2 Ayes and 0 Nays

- 4) After reading the minutes; a Motion made by Commissioner Satran-Loudin to approve July 28, 2015 meeting minutes. Motion was 2nd by Commissioner Griffin to approve the meeting minutes from July 28, 2015. Commissioner Griffin called for the vote.

Motion Carried 2 Aye and 0 Nays (Original was signed)

- 5) Motion by Commissioner Griffin to approve the Petty Cash balance of \$141.66 in cash and \$108.34 in receipts for a total of: \$250.00. Cash Drawer total \$250.00 verified by Commissioner Satran-Loudin before the meeting August 11, 2015. Motion 2nd by Commissioner Satran-Loudin. Commissioner Griffin called for the vote.

Motion Carried 2 Ayes and 0 Nays

- 6) Discussed several leaks ad adjustment requests:

Subway: \$3000+ bill: negligent on our part for allowing a bill that high to go out without checking it.

A Motion was made by Commissioner Satran-Loudin to allow Peadon to give the appropriate credit. Motion 2nd by Commissioner Griffin. Commissioner Griffin called for the vote.

Motion Carried 2 Ayes and 0 Nays

-JK Treasures: Large bill which started after our contractors worked on their service. Customer is currently turning the double check valve off every night so not to have a large bill. We will report back to the board what we find.

-Faith In Action & Other Misc: Large bills which ended up being leaks and Peadon approving the adjustments up to \$300.00. Faith in Action definitely has a leak but it was not created by the contractor as large consumptions have been used and just recently said there was an issue.

Summer Help Recognition: Friday August 14, 2015 all are invited to a BBQ to thank the Summer Squad for their help, families invited.

Peadon's Hours: Many hours were spent on the SR3 Project and Personnel issues so he is quickly approaching the maximum annual hours he is allowed to work (867 Annual Hours) because of Washington State Department of Retirement Regulations governing Retirees. Consequently he will be limited to less than 50 hours monthly for the remainder of 2015.

Ruby Nelson: Started her employment with the District and will begin training with Quincy; her official employment with the District starts August 19, 2015.

7) SR3 Project Update Phase II:

Approximately 300' of pipe remains to be installed through the contaminated area. At least 15 loads of contaminated material, (dirty dirt), have been removed per Department of Ecology requirements.

Discussion on final tie in of newly installed system, Including logistics of maintaining service to customers and avoiding potential vacuum damage to existing system.

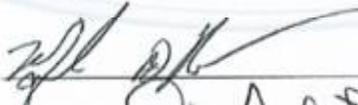
Commissioner Satran-Loudin asked what the length of time for the warranty on the project is, Peadon thought 2 years.

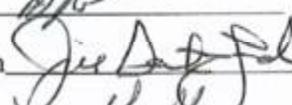
Peadon reported that the District will need to apply to USDA for a supplemental loan for change orders because of the potential cost overruns due to mainline failures, contamination of ground where the new line needs to be installed, potential delays, excessive ground water and other utility conflict not known during the design. The amount of the additional loan will be determined and provided to the Board at the August 25, 2015 Board meeting.

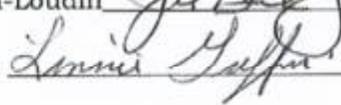
8) Commissioner Satran-Loudin again thanked staff for a job well done.

9) Meeting was adjourned at 6:37 pm

August 11, 2015 Meeting Minutes Approved by:

Commissioner Pope  Date: September 8, 2015

Commissioner Satran-Loudin  Date: September 8, 2015

Commissioner Griffin  Date: September 8, 2015