

Belfair Water District #1
June 23, 2015 – Meeting Minutes
Regular Meeting
6 p.m.

Commissioners Present

Michael Pope
Jill Satran-Loudin
Linnie Griffin

Staff Present

Thomas Peadon
Linda Rosa

Visitors: Jack Kimball

- 1) Commissioner Pope called the meeting to order at 6:00 pm / Flag Salute
- 2) Public Comments on Non-Agenda: No comments were made.
- 3) Accounts Payable read by Commissioner Pope; Motion Made by Commissioner Griffin to approve warrants # 5776 to # 5791; Maintenance and Operation \$8,360.23 SR3 Phase 2 for \$4330.31 for a Total of \$12,690.54. Motion 2nd by Commissioner Satran-Loudin. Commissioner Pope called for the vote.

Motion Carried 3 Ayes and 0 Nays

- 4) May 26, 2015 Meeting minutes which were approved at the June 9-2015 meeting but weren't signed. Motion made by Commissioner Griffin to sign the approved meeting minutes from June 9, 20 15. Motion was 2nd by Commissioner Satran-Loudin to approve the meeting minutes from June 9, 2015. Commissioner Pope called for the vote.

Motion Carried 3 Aye and 0 Nay

- 5) Petty Cash \$250.00, The Cash Drawer had \$200.00. Commissioner Satran-Loudin verified June 23, 2015. Commissioner Griffin Motioned to accept the Petty Cash & Cash Drawers verified June 23, 2015 and Motion 2nd by Commissioner Satran-Loudin. Commissioner Pope called for the vote.

Motion Carried 3 Ayes and 0 Nays

- 6) Peadon discussed how great our summer squad is doing. A discussion on the cost of Cash management services and direct deposit through Kitsap Bank. *(do we need a second account as an escrow account?)*
- 7) USDA SR3 Project Update Phase II:
 - PCG will continue laying pipe. Commissioner Satran-Loudin questioned the depth of trench the contractor was digging and wanted an explanation in regards to the changed condition of the ground water.
 - Commissioner Pope, Peadon, Stantec and Tom Burke, are going to meet with the contractor on July 2, 2015 to discuss potential disputes on the project.
 - Peadon gave the Commissioner's three letters to the District from WSDOT. The letters discussed several issues regarding the District's contractor on the SR3 project. JoAnn Schueler (Traffic Control) Pete Townsend Poor Restoration and Traffic Safety and John Wynands a potential Delay Claim and liquidated damages for not completing the project within the estimated schedule.
- 8) Peadon requested an Executive Session to discuss an employee's performance. The executive session commenced at 6:50pm and adjourned at 7:25pm.

9) Commissioner's Report:

Commissioner Satran-Loudin wanted Peadon and Rosa to know that she appreciated both of their efforts!

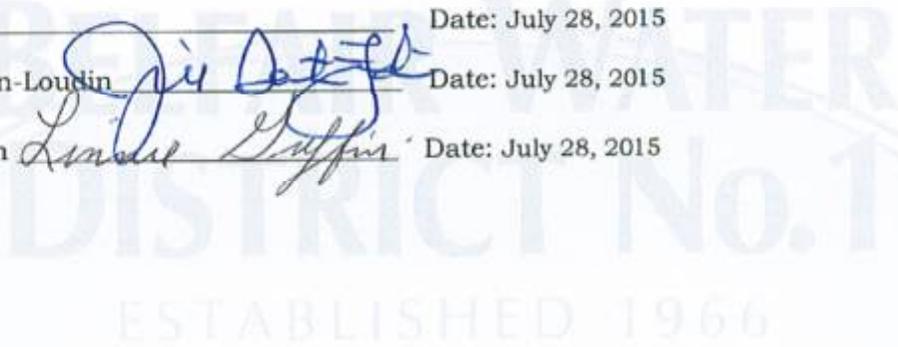
10) Meeting was adjourned at 7:25 pm

June 23, 2015 Meeting Minutes Approved by:

Commissioner Pope _____ Date: July 28, 2015

Commissioner Satran-Loudin _____ Date: July 28, 2015

Commissioner Griffin _____ Date: July 28, 2015



360-275-3008