

Belfair Water District #1
May 12, 2015 – Meeting Minutes
Regular Meeting
6 p.m.

Commissioners Present

Michael Pope
Jill Satran-Loudin
Linnie Griffin

Staff Present

Thomas Peadon
Linda Rosa

Visitors: Visitors: Jack & Adella Kimball

1) Commissioner Pope called the meeting to order at 6:00 pm / Flag Salute

2) There were no public comments.

3) Accounts Payable read by Commissioner Pope; Motion Made by Commissioner Griffin to approve warrants # 5707 to # 5730; Maintenance and Operation \$16,378.80 Includes Payroll; USDA SR3 Project: \$6,201.62 for a Total of \$22,580.42. Motion 2nd by Commissioner Satran-Loudin. Commissioner Pope called for the vote.

Motion Carried 3 Ayes and 0 Nays

4) PWTF SR3 Project Update Phase 1: Peadon reported that Phase 1 final grading and asphalt restoration will be completed by DOT. The District is reviewing several change order requests from PCG. With the exception of several outstanding punch list items, Phase 1 is nearly complete and the new system is in service. Final acceptance has not been given by the District.)

5) USDA SR3 Project Update Phase II: Peadon reported PCG is requesting change orders for de-watering costs because they claim the ground water volume is more than anticipated when the bids were submitted. The contractor has encountered contaminated soil and the District will likely have changes to the contract amounts as a result. Stantec is researching the contamination and will be analyzing the data.

6) Stantec Change Order #4: Peadon requested that the Board approve Change Order #4 from Stantec for additional engineering cost as a result of utility conflicts. Motion Made by Commissioner Satran-Loudin to approve the Change Order and authorize Peadon to sign the Change Order on behalf of the District. Motion 2nd by Commissioner Griffin. Commissioner Pope called for the vote.

Motion Carried 3 Ayes and 0 Nays

7) Motion made by Commissioner Griffin to approve the meeting minutes from April 14, 2015. Motion was 2nd by Commissioner Satran-Loudin to approve the meeting minutes from April 14, 2015 and Commissioner Pope called for the vote.

Motion Carried 3 Aye and 0 Nay

8) Petty Cash is at \$233.05 with a receipt of \$16.95 equaling \$250.00. The Cash Drawer had \$200.00. Commissioner Satran-Loudin verified May 12, 2015. Commissioner Griffin Motioned to accept the Petty Cash & Cash Drawers verified for May 12, 2015 and Motion 2nd by Commissioner Satran-Loudin. Commissioner Pope called for the vote.

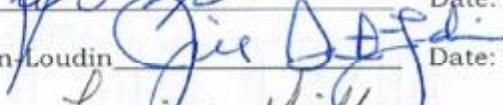
Motion Carried 3 Ayes and 0 Nays

9) Commissioner's Report:

- Commissioner Satran-Loudin requested status on changing the District's holding account from Columbia Bank in Port Orchard, to a local bank.
- Commissioner Griffin commented on the Notice to Hire Summer Student Help on our April bills.
- Commissioner Pope mentioned the water on Belfair Street wasn't tasting good; we need to flush.
- Jack Kimball noticed a typo on item #4, May 2015 Warrant Registers: 5707-5730. The agenda was revised from \$26,201.62 to 6,201.62 for expenditures on the SR3 project 020.

May 12, 2015 Meeting Minutes Approved by:

Commissioner Pope  Date: May 26, 2015

Commissioner Satran-Loudin  Date: May 26, 2015

Commissioner Griffin  Date: May 26, 2015

ESTABLISHED 1966

360-275-3008