

Belfair Water District #1
March 10, 2015 – Meeting Minutes
Regular Meeting
6 p.m.

Commissioners Present

Michael Pope
Jill Satran-Loudin
Linnie Griffin

Staff Present

Tom Peadon
Linda Rosa
Michael Wessen

Visitors: Visitors: Jack Kimball, Adella Kimball, Kaye Massie

1) Commissioner Pope called the meeting to order at 6:00 pm / Flag Salute

2) There were no meeting minutes to approve; will have them prepared for the March 24, 2015 meeting.

3) Motion Made by Commissioner Griffin to approve warrants # 5594 to # 5623; Maintenance and Operation \$41,891.74; PWTF SR-3 Phase 1; \$5817.80 for the total amount of \$47,709.54. Motion 2nd by Commissioner Satran-Loudin.

Motion Carried 3 Ayes and 0 Nays

4) Motion made by Commissioner Satran-Loudin to approve the Change Fund audit in the amount of \$ 200.00 and Petty Cash Fund audit in the amount of \$250.00 for February 24, 2015. Motion 2nd Commissioner Griffin.

Motion Carried 3 Ayes and 0 Nays

5) District Manager Report: Peadon gave updates on the SR-3 Project:

- Start of Construction on SR3 Phase 2 funded by USDA should commence within several weeks; The District is resolving change orders required prior to the start of Phase 2.
- USDA will need to approve the change orders, prior to the District giving PCG LLC Notice to Proceed, the change order document is near completion.
- Phase 1: DOT is requiring the District to pothole the actual location of the District facilities installed under Phase 1 to assure proper alignment.

6) Office Manager Report: *reported by Tom Peadon*

- The Auditors Exit Conference was not held at 5pm today because the District did not advertise the special meeting.
- Peadon will request the Audit Exit Conference be scheduled at the regular March 24th, 2015 Commissioners Meeting.

7) Commissioner's Report:

- Commissioner Pope stated the Staff is truly appreciated for stepping up and getting things done.
- Commissioner Satran-Loudin said the paving looks GREAT! She would also like to get a phone card for everyone with Contact Phone numbers for: Staff, Contractor, Inspector and Jay.
- Commissioner Griffin stated she was pleased with the staff. She mentioned how she was able to help out the staff when there was a leak at the Police Station. Everything worked out! Commissioner Griffin also asked Linda Rosa to get reservations for the WASWD Conference coming April 15-17, 2015 in Yakima.

8) Meeting adjourned at 6:30 pm

March 10-2105 Meeting Minutes Approved by:

Commissioner Pope *[Signature]* Date: March 24, 2015

Commissioner Satran-Loudin *[Signature]* Date: March 24, 2015

Commissioner Griffin *[Signature]* Date: March 24, 2015

BELFAIR WATER
DISTRICT No. 1
ESTABLISHED 1966

360-275-3008