

Belfair Water District #1
December 8, 2015 – Meeting Minutes
Regular Meeting
6 p.m.

Commissioners Present

Michael Pope
Jill Satran-Loudin
Linnie Griffin

Staff Present

Thomas Peadon
Ruby Nelson

- 1) Commissioner Pope called the meeting to order at 6:00 pm / Flag Salute
- 2) Public Comments on Non-Agenda: No Public comment.
- 3) An Executive Session was held at 6:30 pm to discuss potential litigation involving the District, with legal counsel, pursuant to RCW 42.30.110 (1)(i)
- 4) At 6:45 the Board came out of Executive Session and Commissioner Pope requested a motion to rescind the decision from the November 24, 2015 Board meeting, to have the full Board attend the SR3 mediation scheduled for January 15, 2016. Commissioner Griffin motioned to rescind the decision for the full Board to attend the mediation. Motion was 2nd by Commissioner Satran-Loudin. Commissioner Pope called for the vote.

Motion Carried 3 Ayes and 0 Nays

- 5) A Motion made by Commissioner Griffin to appoint Commissioner Pope to represent the Board at the SR3 Mediation and report back to the Board with a recommendation to resolve the dispute. Motion was 2nd by Commissioner Satran-Loudin. Commissioner Pope called for the vote.

Motion Carried 3 Ayes and 0

- 4) Accounts Payable read by Commissioner Pope; A Motion Made by Commissioner Griffin to approve warrants #6042-6057 and #6059-6071 (6058 had not been used yet); Maintenance and Operation (including payroll) \$47,320.65 and SR3 \$10,129.56 Total of \$57,450.27. Motion 2nd by Commissioner Satran-Loudin. Commissioner Pope called for the vote.

Motion Carried 3 Ayes and 0 Nays

- 5) Commissioner Pope requested a motion be made to approve the November 10 and 24, 2015. A Motion made by Commissioner Griffin to approve the November 10 and November 24, 2015 meeting minutes. Motion 2nd by Commissioner Satran-Loudin. Commissioner Pope called for the vote.

Motion Carried 3 Ayes and 0 Nays

6) Commissioner Pope requested a motion to Cancel the December 22, 2015 Commissioners meeting due to the holidays. A Motion made by Commissioner Griffin to cancel the December 22, 2015 Commissioners meeting. Motion 2nd by Commissioner Satran-Loudin. Commissioner Pope called for the vote.

Motion Carried 3 Ayes and 0 Nays

7) Commissioner Pope read the Petty Cash balance of \$172.86 in cash and \$77.14 in receipts for a total of: \$250.00. Daily Till total \$200.00 verified by Commissioner Satran-Loudin before this meeting December 8, 2015. Motion was made by Commissioner Griffin to approve the Petty Cash and Daily Till Motion was 2nd by Commissioner Satran-Loudin. Commissioner Pope called for the vote.

Motion Carried 3 Ayes and 0 Nays

8) Manager Update:

Peadon reported that Ruby Nelson has been learning the administrative position and has been doing a good job to help with the work load. The Board thanked Nelson and encouraged her to keep up the good work.

Peadon also reviewed the District's financial position with a summary of the fund balances at the Mason County Treasurer's office, the District's Treasurer.

9) SR3 Project Update Phase II:

- Peadon provided an update to the status of construction on the SR3 project.

10) Commissioner Comments:

9) Meeting was adjourned at 7:15 pm

December 8, 2015 Meeting Minutes Approved by:

Commissioner Pope *[Signature]* Date: January 12, 2016

Commissioner Satran-Loudin *[Signature]* Date: January 12, 2016

Commissioner Griffin *[Signature]* Date: January 12, 2016