

Belfair Water District #1
April 14, 2015 – Meeting Minutes
Regular Meeting
6 p.m.

Commissioners Present

Michael Pope
Jill Satran-Loudin
Linnie Griffin

Staff Present

Linda Rosa

Visitors: Visitors: No Visitors

1) Commissioner Pope called the meeting to order at 6:00 pm / Flag Salute

2) At 6:03 pm Commissioner Pope adjourned the meeting for an Executive Session to discuss the Lincoln Property Foreclosure Lawsuit.

The regular meeting was reopened at 6:20 pm.

3) Commissioner Griffin Motioned to Reject Lincoln's proposal and to proceed with the Foreclosure Lawsuit. Motion 2nd by Commissioner Satran-Loudin to reject the proposal and proceed with the foreclosure. Commissioner Pope called for the vote.

Motion Carried 3 Ayes and 0 Nays

4) There were no public comments.

5) Accounts Payable read by Commissioner Pope; Motion Made by Commissioner Satran-Loudin to approve warrants # 5651 to # 5678; Maintenance and Operation \$20,519.57; Payroll & Benefits; \$2002.78; SR3 Project: \$156,532.33 for the total amount of \$179,054.68. Motion 2nd by Commissioner Griffin. Commissioner Pope called for the vote.

Motion Carried 3 Ayes and 0 Nays

6) The Commissioner's will receive \$114.00 per meeting based on RCW 35.61.150. Commissioner Pope asked about how Commissioner Pope & Griffin were to pay for the WASWD Hotel, Food etc. Rosa will contact the hotel and to charge the rooms to BWD's American Express Card. Rosa will determine travel miles, pay for 4 days of Commissioner Pay. Rosa will provide a travel expense form for the Commissioners to fill out.

7) Discussion in regards to local banks for deposit/holding account for the District's daily deposits. Key Bank will come and discuss what services they can provide the District. Commissioner Pope asked that we don't give current bank statements. Rosa will contact Chase and Kitsap Bank to see what services they can provide the District.

8) SR 3 Project Phase 2; Pacific Coast General has been given notice to proceed.

9) The first USDA Loan Draw has been submitted.

10) Motion made by Commissioner Griffin to approve the meeting minutes from March 24, 2015. Motion was 2nd by Commissioner Satran-Loudin to approve the meeting minutes from March 24, 2015. Commissioner Pope called for the vote.

Motion Carried 3 Aye and 0 Nay

11) Petty Cash is at \$233.05 with a receipt of \$16.95 equaling \$250.00. The Cash Drawer had \$200.00. Commissioner Satran-Loudin verified on March 24, 2015 Petty Cash and the Cash Drawer after the meeting.

Commissioner Griffin Motioned to accept the Petty Cash & Cash Drawers being verified for March 24, 2015. Motion was 2nd by Commissioner Satran-Loudin. Commissioner Pope called for the vote.

Motion Carried 3 Ayes and 0 Nays

12) Commissioner's Report:

- Commissioner Griffin asked that BWD get her name fixed on the Project Maps. She also discussed plans for safety days at Belfair Elementary School, including a request to have copies of educational material be made by the District.

- Commissioner Satran-Loudin thanked Rosa for all she is doing.

13) Meeting adjourned at 6:50 pm

T.D.
2015
April 14, ~~2105~~ Meeting Minutes Approved by:

Commissioner Pope *[Signature]* Date: April 28, 2015

Commissioner Satran-Loudin *[Signature]* Date: April 28, 2015

Commissioner Griffin *[Signature]* Date: April 28, 2015

360-275-3008