

Belfair Water District #1  
September 13th, 2022  
Regular Meeting  
5 p.m.

**Commissioners Present**

Mike Pope  
Jill Satran-Loudin  
Greg Born

**Staff Present**

Dale Webb  
Valisa Douglas

**Guest**

- 1) Commissioner Born called the meeting to order at 17:11 / Pledge of Allegiance led by Commissioner Born.
- 2) Public Comments – No public comments.
- 3) Accounts Payable were read and a motion was made by Commissioner Pope to Accept and Approve Accounts Payable Warrants #10012-10050. Commissioner Born 2<sup>nd</sup> the Motion. Commissioner Born called for the vote.

Motion Carried 3 Ayes 0 Absent and 0 Nays

- 4) A Motion was made by Commissioner Born to approve the Meeting Minutes from the August 23rd, 2022, meeting. The Motion was 2<sup>nd</sup> by Commissioner Satran-Loudin. Commissioner Born called for the vote.

Motion Carried 3 Ayes 0 Absent and 0 Nays

- 5) Petty Cash is at \$250.00. (Cash = \$117.85 and Receipts = \$132.15 = \$250.00). The Cash Drawer has \$200.00. Commissioner Born verified before today's meeting. Commissioner Born read and Commissioner Satran-Loudin Motioned to Accept and Approve Petty Cash & Cash Drawers as shown on the agenda. Motion 2<sup>nd</sup> by Commissioner Pope. Commissioner Born called for the vote.

Motion Carried 3 Ayes 0 Absent and 0 Nays

- 6) **Business to be Completed:**

No business at this time.

- 7) **Manager Update**

**Olympic Ridge, Olympic View development**

**Olympic View Apartments**

Nothing new at this time, they are working through these first ones and getting them up and running it appears. Paving on this project is largely if not entirely done.

**Olympic Ridge Homes**

They are finishing sidewalk and curb on this project, then they will begin setting meter boxes throughout this plat. It has been verified by fire Marshall for mason county that the homes will not be required to be sprinkled. The county had approved a variance already due to the EVA access they will build.

**CEDS Project Funding**

Have compiled and put into excel the entirety of our data for well levels and pumping, also requesting on our request for generator funding.

**North Mason Fire Authority Project**

Still waiting for payment on final billing as well as easement documentation then we can move to the resolution and finish.

**Overton and Associates**

Nothing to note since last meeting.

**Continental Floral** – Nothing to note.

**MTA Project and Roundabout** – Nothing to note.

**Romance Hill development**- Nothing to note.

**Maintenance and Operations –**

Hydrant data and maintenance, valve exercising and testing, well data and repairs, cross connection survey and data gathering. Day to day operations and repairs and maintenance on sites. Razor road reservoir site has been fixed and the area next is now repaired and better than before. Getting ready to install service at Bell Cove for Jack Selfors, will try and install two service boxes there.

**New Business:**

Commissioners Born and Satran-Loudin will be traveling to attend the WASWD conference on the 27<sup>th</sup> so the board decided to cancel the meeting for that evening and we will reconvene on the 11<sup>th</sup> of October.

9) **Commissioners Comments:**

Commissioner Born asked about the audit, CPA is working on it, was in a training conference this week.

Commissioner Satran-Loudin saw the crew working out on the South Shore and said it looked good keep up the good work. Commissioner Pope and Born echoed that statement.

Commissioner Pope asked about Alex Gobble becoming full time, plan is November 1<sup>st</sup>.

Commissioner Born asked about Robert Kobloth, and said hoping for the ability to bring him on full time as well, Webb said that would be in discussion for next year.

Commissioner Pope said we have a good team and hopes we can keep it together and build on it, proud of the work that is getting done.

Commissioner Born said keep up the good work and thanked the staff. Commissioner Pope joined in agreement and added his appreciation to the comment. Commissioner Satran-Loudin joined in saying thanks. Meeting Adjourned at 17:55. By Commissioner Born.

September 13th, 2022 Meeting Minutes Approved by:

Commissioner Pope \_\_\_\_\_ Date: October 11th, 2022

Commissioner Satran-Loudin \_\_\_\_\_ Date: October 11th, 2022

Commissioner Born \_\_\_\_\_ Date: October 11th, 2022