

Belfair Water District #1
October 11th, 2022
Regular Meeting
5 p.m.

Commissioners Present

Mike Pope absent/excused
Jill Satran-Loudin
Greg Born

Staff Present

Dale Webb
Meryl Flynn

Guest

- 1) Commissioner Born called the meeting to order at 17:02 / Pledge of Allegiance led by Commissioner Born.
- 2) Public Comments – No public comments.
- 3) Accounts Payable were read and a motion was made by Commissioner Born to Accept and Approve Accounts Payable Warrants #10051-10099. Commissioner Satran-Loudin 2nd the Motion. Commissioner Born called for the vote.

Motion Carried 2 Ayes 1 Absent and 0 Nays

- 4) A Motion was made by Commissioner Satran-Loudin to approve the Meeting Minutes from the August 23rd, 2022, meeting. The Motion was 2nd by Commissioner Born. Commissioner Born called for the vote.

Motion Carried 2 Ayes 1 Absent and 0 Nays

- 5) Petty Cash is at \$250.00. (Cash = \$117.85 and Receipts = \$132.15 = \$250.00). The Cash Drawer has \$200.00. Commissioner Born and Satran-Loudin verified before today's meeting. Commissioner Born read and Commissioner Satran-Loudin Motioned to Accept and Approve Petty Cash & Cash Drawers as shown on the agenda. Motion 2nd by Commissioner Born. Commissioner Born called for the vote.

Motion Carried 2 Ayes 1 Absent and 0 Nays

- 6) **Business to be Completed:**

No business at this time.

- 7) **Manager Update**

Olympic Ridge, Olympic View development

Olympic View Apartments

Working with the engineer and the General Contractor to get this project to close. They are working on a very preliminary punch list.

Olympic Ridge Homes

The Single-family homes setters are being installed at this time, basically the same process as what is taking place at Olympic View.

CEDS Project Funding

Sounds like we have been approved for the generator funding, waiting to hear the final word.

North Mason Fire Authority Project

The Fire Department has now paid their fees and we are just working out the easement.

39 Acres

Shawn and his crew will be cleaning up our roads and fixing the washouts, they will be getting me the figures on what it would take to put some rock down to make the roads easier to maintain.

Overton and Associates

Nothing to note since last meeting.

Continental Floral – Nothing to note.

MTA Project and Roundabout – Nothing to note.

Romance Hill development- Nothing to note.

Maintenance and Operations –

Hydrant data and maintenance, valve exercising and testing, well data and repairs, cross connection survey and data gathering. Day to day operations and repairs and maintenance on sites. Project inspections on the hill at the apartments and the single-family homes. Getting sites ready for winter, well 4 have done some clearing and ditching. Beginning to work on the 2023 budget.

New Business:

A leak adjustment was brought up for Value Commercial Properties, they had a underground service leak and had it repaired and due to auto pay the entirety of the bill was taken out of their account and they were asking for a full 1/3 credit for their adjustment so that they could have a portion of it back for their taxes and business expenses.

Commissioner Satran-Loudin Motioned to Accept and Approve the leak adjustment in the amount of \$2,043.10 for the full 1/3. Commissioner Born seconded the motion.

Motion Carried 2 Ayes 1 Absent and 0 Nays

9) **Commissioners Comments:**

Commissioner Born said keep up the good work and thanked the staff. Commissioner Satran-Loudin joined in agreement and added her appreciation to the comment.
Meeting Adjourned at 17:55. By Commissioner Born.

October 11th, 2022 Meeting Minutes Approved by:

Commissioner Pope _____ Date: October 25th, 2022

Commissioner Satran-Loudin  _____ Date: October 25th, 2022

Commissioner Born  _____ Date: October 11th, 2022