

Belfair Water District #1
October 10, 2023
Regular Meeting
3 p.m.

Commissioners Present

Greg Born
Jill Satran-Loudin- Absent
Mike Pope

Staff Present

Dale Webb
Valisa Douglas
James Freeman

Guest

- 1) Commissioner Born called the meeting to order at 15:00 / Pledge of Allegiance led by Commissioner Born.
- 2) Public Comments –None
- 3) Accounts Payable were read and a motion was made by Commissioner Pope to Accept and Approve Accounts Payable Warrants #10726-10756. Commissioner Born 2nd the Motion. Commissioner Born called for the vote.

Motion Carried 2 Ayes 1 Absent and 0 Nays

- 4) A Motion was made by Commissioner Born to approve the Meeting Minutes from the September 26 2023, meeting. The Motion was 2nd by Commissioner Pope. Commissioner Born called for the vote.

Motion Carried 2 Ayes 1 Absent and 0 Nays

- 5) Petty Cash is \$250.00. The Cash Drawer is \$200.00. Commissioner Born verified before today's meeting. Commissioner Born read and Commissioner Pope motioned to Accept and Approve Petty Cash & Cash Drawers as shown on the agenda. Motion 2nd by Commissioner Born. Commissioner Born called for the vote.

Motion Carried 2 Ayes 1 Absent and 0 Nays

- 6) **Business to be Completed:**

Razor Road site expansion

Waiting for NL Olson to produce the documents for closing and filing. They are also coming back to flag the property lines and stake the corners.

Eagles well

James Freeman reported on new developments with this site, including explanation of how figures were obtained via Mason County tax records and value of the Well if all testing checks out.

Vacuum Unit Purchase Approval

We verified the details of the order and are waiting for an estimated completion date.

- 7) **Manager Update:**

Olympic Ridge, Olympic View development

Olympic View Apartments- They are building the EVA road currently. Met with Scott onsite and he had pro vac camera and locate the drain from the vault. He is also pursuing answers from Old Castle on the Vault lid.

Olympic Ridge Homes- 1 check is in the safe currently those meters will be installed this week and waiting on 15 Home sites left to issue adequacy for. (See operations report for more details)

CEDS Project Funding

Backup Generators for Well 4, Office and Romance Hill. Slab is poured at well 4 and ATS is being installed, Romance hill ATS is in process and that slab is also done. The shop generator is inspected and passed and hooked up and running. Southworth Electric is working on some of the installation of hardware and prep and install for the ATS gear. Also working on the shop generator installation with Jim.

Well 6 Project

Continuing to drill, switched from the 20" to the 16" for the final push to 700' .

Overton and Associates

They are installing storm currently while building the EVA road, which includes raising our waterline near MTA. Currently waiting on their call to start laying water main.

Romance Hill Booster Station

The site has been surveyed, waiting for map from surveyors to show Rick K and then will be working with Rick K to get this property worked out soon. (More in operations report)

39 Acres

Geotech report is done on the slopes and identified no issues, the final permitting is in process and preparing to submit to DNR. Mike Pope had questions on whether we could as a District sell timber for export. Dale Webb will look into this.

MTA Billing

Working with Amy Asher (GM at MTA) to straighten this out and get the money collected. Also answering questions with Mason County.

Maintenance and Operations –

Jim Freeman reported on maintenance and operations (see attached list of topics)

New Business:

9) **Commissioners Comments:**

Commissioners again thanked the staff and said that the work going on here is wonderful. "Keep up the Good Work!".

Commissioner Pope commented that the communications with the various organizations great and very good to see. Proud of everybody's work, it is appreciated.

Meeting Adjourned at 15:54 By Commissioner Born.

October 10th, 2023, Meeting Minutes Approved by:

Commissioner Pope _____ Date: October 10, 2023

Commissioner Satran-Loudin  _____ Date: October 10, 2023

Commissioner Born  _____ Date: October 10, 2023