

Belfair Water District #1  
April 12, 2022  
Regular Meeting  
5 p.m.

**Commissioners Present**

Mike Pope  
Jill Satran-Loudin  
Greg Born

**Staff Present**

Dale Webb  
Valisa Douglas

**Guest**

- 1) Commissioner Born called the meeting to order at 5:04 pm / Flag Salute.
- 2) Public Comments – No public comments.
- 3) Accounts Payable were read by Commissioner Born. A Motion was made by Commissioner Pope to Accept and Approve Accounts Payable Warrants #9727-9760. Commissioner Satran-Loudin 2<sup>nd</sup> the Motion. Commissioner Born called for the vote.

Motion Carried 3 Ayes and 0 Nays

- 4) A Motion was made by Commissioner Born to approve the Meeting Minutes from the March 22, 2022 meeting. The Motion was 2<sup>nd</sup> by Commissioner Satran-Loudin. Commissioner Born called for the vote.

Motion Carried 3 Ayes and 0 Nays

- 5) Petty Cash is at \$250.00. (Cash = \$117.85 and Receipts = \$132.15 = \$250.00). The Cash Drawer has \$200.00. Commissioner Satran-Loudin verified before today's meeting. Commissioner Born read and Motioned to Accept and Approve Petty Cash & Cash Drawers as shown on the agenda. Motion 2<sup>nd</sup> by Commissioner Satran-Loudin. Commissioner Born called for the vote.

Motion Carried 3 Ayes and 0 Nays

- 6) **Business to be Completed: Nothing to note**

- 7) **Manager Update:**

**Olympic Ridge/Olympic View homes and apartments** – Pressure testing is coming up, then Touchet will be wrapped up on the housing area on top. Harbor is planning on doing the install on the apartment side of the project and they should be starting that install soon.

**CEDS Project Funding** – Completing forms for Mason County, putting in our generators again for phase 2 of the funding.

**North Mason Fire Authority Project** – Working towards wrapping this up soon final punch list has been done and given and they are working on it.

**Overton and Associates** – No change in the last couple of weeks.

**Continental Floral** – No change.

**MTA Project and Roundabout** – No change.

**Romance Hill development** – Received a quote for the tank, rough estimate from T Bailey. Commissioner Pope brought up that our property is up against their property and at quite possibly a better elevation than their proposed spot as well as removing the tank and the aesthetics of it from the development entirely, which we could potentially add the space to the table to help with the cost of the tank upsizing that is needed. Webb will be meeting with engineers in the next couple of weeks to discuss this development as well as other district issues and keep the board apprised as it develops.

**Maintenance and Operations** – Valisa Douglas and Meryl Flynn have both come on board with the District in the last couple of weeks, making a welcome addition to the District team, Webb is looking forward to working with them and learning and refining our processes together. The Commissioners expressed their welcome and appreciation to them, welcoming Valisa who was in attendance and looking forward to meeting Meryl at the next meeting on the 26<sup>th</sup>.

All samples are on schedule and complete to date.

Meeting virtually with the auditor weekly and will be continuing that practice. Will continue the process of getting them the rest of the data they are requesting as quickly as we can.

The first three security cameras have been installed and are working now, there is still some programming needing to be done to get the alerts functioning. The next three will be installed on the lower shop to cover our blind spots there. We will likely get two or three more for the office in the future, likely the Feit brand that is also sold at Costco and also does not require monthly or yearly service fees.

**39 Acres Site** – Received the second bid for Survey for timber cruising. Received the first bid at about \$15,000. Second bid was almost identical to first, may be ultimately the price that is necessary to complete the work. Will also need to seek out the current deed for the property, Webb will look for that and the restrictions or limitations on the land use specified in these documents.

**New Business:**

Manager requested executive session to discuss personnel, time is session was about 10 minutes.

Commissioner Satran-Loudin brought up the WASWD conference, and talked to some people about tank coatings, something the District will need to address in the future. Also, the section 2 meetings that are going to be held in the Olympia area, and that she is going to try and attend some of these meetings.

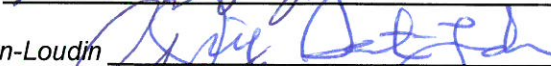
9) **Commissioners Comments:**

The board thanked the staff for doing a good job.

Meeting Adjourned at 6:24 pm.

April 12, 2022 Meeting Minutes Approved by:

Commissioner Pope  Date: April 12, 2022

Commissioner Satran-Loudin  Date: April 12, 2022

Commissioner Born  Date: April 12, 2022