

**Belfair Water District #1**  
**July 23, 2024**  
**Regular Meeting**  
**3 p.m.**

**Commissioners Present**

Greg Born  
Jill Satran-Loudin  
Mike Pope

**Staff Present**

Dale Webb  
Valisa Douglas  
James Freeman-Absent

**Guest**

- 1) Commissioner Born called the meeting to order at 15:00 / Pledge of Allegiance led by Commissioner Born
- 2) Public Comments - none
- 3) Accounts Payable were read and a motion was made by Commissioner Satran-Loudin to Accept and Approve Accounts Payable Warrants #11253 - 11271. Commissioner Pope 2<sup>nd</sup> the Motion. Commissioner Born called for the vote.

Motion Carried 3 Ayes 0 Absent and 0 Nays

- 4) A Motion was made by Commissioner Satran-Loudin to approve the Meeting Minutes from the July 9, 2024, meeting. The Motion was 2<sup>nd</sup> by Commissioner Pope. Commissioner Born called for the vote. The board was also presented the amended minutes from the last meeting to sign and note the change to reflect the question by James Freeman on the cost for the continued development that had no cost estimate at that time. The cost would be based on the signed bid contract cost for development on a per hour basis at \$600.00/hr. as stated in the bid contract as the rate for development.

Motion Carried 3 Ayes 0 Absent and 0 Nays

- 5) Petty Cash is \$250.00. The Cash Drawer is \$200.00. Commissioners Born verified before today's meeting. Commissioner Born read and Commissioner Satran-Loudin motioned to Accept and Approve Petty Cash & Cash Drawers as shown on the agenda. Motion 2<sup>nd</sup> by Commissioner Born, Commissioner Born called for the vote.

Motion Carried 3 Ayes 0 Absent and 0 Nays

6) **Business to be Completed:**

The board asked about the printout down the wall, Webb explained that was the data that was collected by the staff and compiled in that format. The printout was a bit of a mistake but it really shows the size and scope of that project for the district, a lot of effort and time was spent to make this happen and when the state was contacted about the submittal of the inventory the gentleman in that position in our region said we were the first to submit, no one had contacted him in the last 6-8 months and he was pretty sure no one had submitted already. As part of this project, we were also able to finish our meter changeout which should be good for at least 10 years. Webb invited the board to take a closer look at the detail and the amount of data that the staff had collected and compiled, was an accomplishment and a lot of work and he is proud of them all and as discussed previously they will all be getting 8hrs leave as a reward for the diligence and hard work. Commissioner Pope commented that we could pat ourselves on the back, we should let customers know via mail or website, Webb said it would be available on the website as well as our digital copy in the file and will be included in next years CCR report.

7) **Manager Update:**

**Olympic View Development**

The Money in escrow is being held by Harbor as they argue with the bond company, in the meantime the bonding company has withdrawn any offers they had put forward and are trying to force Harbor to cover the

debt. The attorney has suggested that we hold for the escrow money as that would leave us full claim to the bond should it be needed. Waiting for a discussion with the attorney to get some advice as to how we could possibly expedite this process. Kaufman is continuing to work with us to try and help this process, as well as indicating they would be willing to fund the repairs and we could pay them back when we collect, this is not something we want to do. Kaufman is arranging things to begin their work to finish the project. We have given Zephyrs the go ahead to do the work, which they intend to work it in as they can so they will be done and out of the way of the future work Kaufman will be doing. Kaufman has been sent the necessary paperwork and we have given them the bond amount for the remainder of the work they will be doing. They are getting this ready to put in place as soon as the other bond is released.

### **CEDS Project Funding**

#### **Generator Project**

Southworth Electric is working on office switch connection and will be installing the breakers and a step-down transformer when it arrives to complete that work.

#### **Well 6 Project**

The driller is continuing to work on development this week. The well is not clearing up like we would like it to, and production is not what we expected. At this point we need to figure out where we stop and wait for more funding or how far we go. The goal for the water to clear up and to get the test pumping report so we have that as we seek the funding. The board agrees to try and accomplish that if possible. Spoke with Rocky from Holt today, lower pack is stable, and the upper pack is stabilizing. He thinks if it continues, he will be done developing today or tomorrow and then move to installing test pump. Continuing to look for money to reimburse our costs and finish development. This round of development will be around 40k and 20k or so for test pump, also extending Mott Contract to cover the extension. Commissioner Pope asked about prior records for Well 4, how does that compare to Well 6. Webb will investigate well 4 history and well log. In the process of seeking funding which will be directly tied to Dan Griffey and Travis Couture which is why we are seeking estimates and engineering. Hopefully meeting to occur soon, October – November is the deadline for them to establish their agenda for funding.

#### **Overton and Associates**

Nothing new to report

#### **Romance Hill Booster Station**

Talked with Rick Krueger and his mother passed away a day ago, he stopped by and picked up the drawings and will be getting hold of me to talk it all over when he is finished taking care of that situation. I offered all of our condolences and asked him to reach out when he is able, and we will discuss the property. Waiting to have another meeting with BHC to get further information and begin to have a development plan for that area. They have several projects that they are completing and people on vacation. Hope to have some estimates and some basis of a plan and engineering concepts later this week.

#### **39 Acres Site**

Waiting to hear from the Geotech, he may be out of country.

#### **Maintenance and Operations –**

Jim Freeman to report. (see attached sheet, Webb read report in Freemans absence for personal business)

#### **New Business:**

Will be updating the lien policy and wording in the next month as well as payment plan language and will be presenting to the board for review and approval.

#### **9) Commissioners Comments:**

Commissioners all expressed appreciation for the work and the effort being put out, “keep up the good work”

The board all three expressed appreciation and are happy that the survey is completed, that was a huge effort. Commissioner Born commented "excellent work". Commissioner Born noted that with the power out over the weekend the new Generator at the Rasor site must have worked as there were no calls. Webb was unaware of the power outage, so he agreed.

Meeting Adjourned at 16:03 By Commissioner Born.

July 23, 2024, Meeting Minutes Approved by:

Commissioner Pope \_\_\_\_\_ Date: August 13, 2024

Commissioner Satran-Loudin \_\_\_\_\_ Date: August 13, 2024

Commissioner Born \_\_\_\_\_ Date: August 13, 2024

