

Belfair Water District #1
October 8, 2024
Regular Meeting
3 p.m.

Commissioners Present

Greg Born
Jill Satran-Loudin(absent)
Mike Pope

Staff Present

Dale Webb
Valisa Douglas
James Freeman

Guest

- 1) Commissioner Born called the meeting to order at 15:00 / Pledge of Allegiance led by Commissioner Born.
- 2) Public Comments – Acct# 0338 David Buhr; Customer contends that changing out his meter caused an obstruction in his line that required him to replace the entire service line from the meter to his house for a cost of \$13,000.00. He would like the district to split the cost of the new line with him. Commissioner Pope explained that while he sympathized with Mr. Buhr the District could not pay anything on this bill. There is no fault by the district in performing its duties, and it is against all policy and state standards for us to participate in sharing that cost. It sounded like based on the account given that during repairs one of the contractors must have got something into the line, the district could not feasibly do so by changing the meter as directly downstream of the meter there is a PRV that is screened and would not allow anything that would block the line to pass through it. at no point did the meter or the PRV loose water pressure or flow. Commissioner Pope made a motion to deny the claim(request) for payment to David Buhr, Commissioner Born seconded. Born called for the vote:

Motion Carried 2 Ayes 1 Absent and 0 Nays

- 3) Accounts Payable were read and a motion was made by Commissioner Pope to Accept and Approve Accounts Payable Warrants #11353 – 11403, approve the Meeting Minutes from the September 8, 2024, Approving the Petty Cash of \$250.00. The Cash Drawer of \$200.00. Commissioners Born verified before today's meeting. Commissioner Born called for the vote.

Motion Carried 2 Ayes 1 Absent and 0 Nays

- 4) **Business to be Completed:**

- 5) **Manager Update:**

Olympic View Development

Still waiting on Kaufman to schedule onsite meetings with us, but they have been communicating with us on cross connection issues, they are finishing up some projects in the Olympia area then should be turning their focus on this project, in the meantime DRK is doing some work onsite and they have picked up a hydrant meter.

CEDS Project Funding

Generator Project

Southworth Electric has completed the work on the step-down transformer and getting the generator ready to power the office during power outages. We have tested function, and it seems ready for winter. Commissioner Pope asked about installing fences around Generators and putting up covers over them. Webb said they will investigate it. Cameras were brought up and commissioner Born also asked about insurance claims for such things, Webb explained the insurance claim process and that we have to show due care and caution, we have everything on them locked and secured, and two of them are within fences already. We will investigate this further.

Well 6 Project

We are still waiting for the reports for the test pumping and the forecasting.

Overton and Associates

Nothing new to report

Romance Hill Booster Station

Attorney is drafting the contract at this time, hope to have this agreed upon and proceeding with filing and the rest very soon.

In House Projects

Currently working on the Employee manual, the 2025 budget, Romance hill Booster Skid and isolation valves, Preparing for the state audit, financing package for the state legislators, DEA specification manual update, lower shop plans and quotes, upper shop plans and working on adding bars codes for tracking and updating timesheets.

Maintenance and Operations –

James Freeman to report. (See attached Notes)

New Business:

Leak Adjustments for MTA, Woche, Grimm and Walter.

Commissioner Pope made the motion to approve the leak adjustments as stated, commissioner Born seconded the motion. Commissioner Born called for the vote.

Motion Carried 2 Ayes 1 Absent and 0 Nays

9) Commissioners Comments:

Commissioner Born had a question about shutting off the main, i.e. Peninsula breaks, can just anyone shut them off? James explained the valve key and function. Commissioner Pope said the mills are taking timber again, maybe the prices are coming up and we should keep an eye on them.

Both commissioners expressed their appreciation for the work being done for the district. No complaints and keep up the good work.

Meeting Adjourned at 16:23 By Commissioner Born.

October 8, 2024, Meeting Minutes Approved by:

Commissioner Pope _____ Date: November 12, 2024

Commissioner Satran-Loudin _____ Date: November 12, 2024

Commissioner Born _____ Date: November 12, 2024