

Belfair Water District #1
November 14, 2023
Regular Meeting
3 p.m.

Commissioners Present

Greg Born
Jill Satran-Loudin
Mike Pope- via phone

Staff Present

Dale Webb-
Valisa Douglas
James Freeman

Guest

1) Commissioner Born called the meeting to order at 15:00 / Pledge of Allegiance led by Commissioner Born.

2) Public Comments –

William Byerly requested a leak adjustment of the board in the amount of the 1/3 per current policy, in the approximate amount of \$860.00. Since it is beyond the \$300 cap allowed by staff the Board will have to approve the full adjustment. Commissioner Pope made a motion to approve William Byerly's adjustment, the motion was seconded by Commissioner Satran-Loudin and Commissioner Born called for the vote.

Motion Carried 3 Ayes 0 Absent and 0 Nays

3) Accounts Payable were read and a motion was made by Commissioner Satran-Loudin to Accept and Approve Accounts Payable Warrants #10780-10821. Commissioner Born 2nd the Motion. Commissioner Born called for the vote.

Motion Carried 3 Ayes 0 Absent and 0 Nays

4) A Motion was made by Commissioner Satran-Loudin to approve the Meeting Minutes from the October 24th 2023, meeting. The Motion was 2nd by Commissioner Born. Commissioner Born called for the vote.

Motion Carried 3 Ayes 0 Absent and 0 Nays

5) Petty Cash is \$250.00. The Cash Drawer is \$200.00. Commissioner Born verified before today's meeting. Commissioner Born read and Commissioner Satran-Loudin motioned to Accept and Approve Petty Cash & Cash Drawers as shown on the agenda. Motion 2nd by Commissioner Born. Commissioner Born called for the vote.

Motion Carried 2 Ayes 1 Absent and 0 Nays

6) **Business to be Completed:**

Razor Road site expansion

At the closing office now.

Eagles well

James Freeman reported, he and Greg went to the Eagles last week to meet with Cal Smith, and explained interest in the well and how it could potentially help the community. Price to be negotiated, interest from the Eagles seems limited at this point, will likely have to reevaluate later. James explained the formula for the starting numbers for purchase, commissioner Born asked about getting an appraisal on the property? Commissioner Pope said might be better to wait for a bit and let them think on it. Was agreed that would be looked at later or when they approach us with ideas.

Vacuum Unit Purchase Approval

Expecting unit sometime by 1st of January.

7) **Manager Update:**

Olympic Ridge, Olympic View development

Olympic View Apartments- no new to report

Olympic Ridge Homes- 15 lots left, issued the last adequacies today and expect payment within the next couple of weeks. (See operations report for more details)

CEDS Project Funding

Scheduling deliveries at Romance and Well 4.

Well 6 Project

Continuing to drill, installing 16" casing.

Overton and Associates

Work is in progress, waterline is installed and tested, preparing to schedule shut down to abandon the old line. More in ops report.

Romance Hill Booster Station

The site is surveyed and will be scheduling a meeting with Rick in the near future, before the end of the year.

39 Acres

Waiting on approval from DNR, then will work with attorney to draft bid docs and contracts for project.

MTA Billing

Working with Amy Asher (GM at MTA) and Mason County Parks Dept. to straighten this out and get the money collected and billed to the correct entities.

Maintenance and Operations –

Jim Freeman reported on maintenance and operations (see attached list of topics)

New Business:

Handed out the completed leak adjustments from the last month, for the boards information.

Dale will be working with the state and other entities to continue to pursue funding of all types, whether loans and forgiveness or grants. Working with James to get the dollar amounts together for our needs and projects. Also continuing to work as part of the Mason County coalition for Recompete Mason.

9) **Commissioners Comments:**

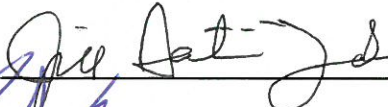
Commissioners again thanked the staff and said that the work going on here is wonderful. "Keep up the Good Work!".

They are Proud of everybody's work, it is appreciated.

Meeting Adjourned at 15:56 By Commissioner Born.

November 14th, 2023, Meeting Minutes Approved by:

Commissioner Pope _____ Date: November 28, 2023

Commissioner Satran-Loudin  _____ Date: November 28, 2023

Commissioner Born  _____ Date: November 28, 2023