

Belfair Water District #1
April 13, 2021
Regular Meeting
6 p.m.

Commissioners Present

Mike Pope
Jill Satran-Loudin
Greg Born(Excused Absent)

Staff Present

Dale Webb
Sherri LaHaie

Guest

- 1) Commissioner Pope called the meeting to order at 6:06 pm / Flag Salute.
- 2) Public Comments – No public comments.
- 3) Accounts Payable were read by Commissioner Pope. A Motion was made by Commissioner Pope to Accept and Approve Accounts Payable Warrants #9122-9155. Commissioner Satran-Loudin 2nd the Motion. Commissioner Pope called for the vote.

Motion Carried 2 Ayes and 0 Nays, 1 Absent

- 4) Sherri LaHaie mentioned to the Board the Minutes from March 23, 2021 was misnumbered and to strike out #7. A Motion was made by Commissioner Pope to approve the Meeting Minutes from the March 23, 2021 meeting. The Motion was 2nd by Commissioner Satran-Loudin. Commissioner Pope called for the vote.

Motion Carried 2 Ayes and 0 Nays, 1 Absent

- 5) Petty Cash is at \$250.00. (Cash = \$117.85 and Receipts = \$132.15 = \$250.00). The Cash Drawer has \$200.00. Commissioner Satran-Loudin verified before today's meeting. Commissioner Satran-Loudin read and Motioned to Accept and Approve Petty Cash & Cash Drawers as shown on the agenda. Motion 2nd by Commissioner Pope. Commissioner Pope called for the vote.

Motion Carried 2 Ayes and 0 Nays, 1 Absent

- 6) **Business to be Completed:** Mason County Auditor Notice to Districts regarding production of a local voters pamphlet and districts share.

7) **Manager Update:**

Comp Plan/Stantec/Wellhead Protection Plan – Plans have been submitted. The County will be getting funds for infrastructure. Webb will be receiving and application from David for the District to receive funding up to \$500k to put in a well. Commissioner Pope mentioned he would like to see some clear cutting on the property.

Developer Standards, Developer Contract and Fee Policies – Is completed.

Employee Manual and District Policies – Webb requests Executive Session to discuss.

Overton and Associates – See earlier discussion.

Continental Floral – DEC is back and waiting to be signed. Should be ready by June or July.

MTA Project and Roundabout – Just about wrapped up. Freeman expects to be filling it by this Thursday or Friday. Price estimate is around \$3000.

The clearing for the apartment complex is underway. Their team picked up a hydrant meter from us today.

Romance Hill, service and development – Nothing new to report.

Bob Dressel wanted to move the water line. They took out the water line and now they want it put back in. He wants water for his tank. He will have to pay for the meter and backflow.

Maintenance and Operations – Well 4 is making noise. Maintenance will be done with Pump Tech. Webb is estimating \$20,000 to repair. Commissioner Pope said it needs to be done. The motor has already been ordered.

8) **New Business** – Manager requests 10 minutes Executive Session to discuss personnel issues. Commissioner Pope granted it.

Time out: 6:36

Time in: 7:04

9) **Commissioners Comments** – Commissioner Pope said to keep up the good work. Commissioner Satran-Loudin asked if Alex was going to be coming back. To which Webb replied, yes, at the beginning of June.

Webb stated that Mason County received 13 million in funds, and Judy Gladstone from WASWD is working with Dale on how to go about distributing some of the money to the District.

Meeting Adjourned at 7:20 pm by Commissioner Pope.

March 23, 2021 Meeting Minutes Approved by:

Commissioner Pope _____ Date: April 27, 2021

Commissioner Satran-Loudin _____ Date: April 27, 2021

Commissioner Born _____ Date: April 27, 2021