

Belfair Water District #1
August 9th, 2022
Regular Meeting
5 p.m.

Commissioners Present

Mike Pope
Jill Satran-Loudin
Greg Born

Staff Present

Dale Webb
Valisa Douglas

Guest

- 1) *Commissioner Born called the meeting to order at 17:02 / Pledge of Allegiance led by Commissioner Satran-Loudin.*
- 2) *Public Comments – No public comments.*
- 3) *Accounts Payable were read by Commissioner Born. A Motion was made by Commissioner Satran-Loudin to Accept and Approve Accounts Payable Warrants #9835-9880. Commissioner Pope 2nd the Motion. Commissioner Born called for the vote.*

Motion Carried 3 Ayes and 0 Nays

- 4) *A Motion was made by Commissioner Born to approve the Meeting Minutes from the July 26th, 2022, meeting. The Motion was 2nd by Commissioner Satran-Loudin. Commissioner Born called for the vote.*

Motion Carried 3 Ayes and 0 Nays

- 5) *Petty Cash is at \$250.00. (Cash = \$117.85 and Receipts = \$132.15 = \$250.00). The Cash Drawer has \$200.00. Commissioner Born verified before today's meeting. Commissioner Born read and Commissioner Pope Motioned to Accept and Approve Petty Cash & Cash Drawers as shown on the agenda. Motion 2nd by Commissioner Satran-Loudin. Commissioner Born called for the vote.*

Motion Carried 3 Ayes and 0 Nays

- 6) **Business to be Completed:**

Mason County Elections verified for the second time that both Commissioners Pope and Born will need to run next year.

- 7) **Manager Update**

Olympic Ridge, Olympic View development

Olympic View Apartments

Still awaiting payment on the first 4 apartment meters, no power to building as on yet so probably slowing down the process a bit, expect something within next week or so.

Olympic Ridge Homes

They have paid for 4 meters, waiting for sidewalk and curb and gutter to get in then they will set boxes and we will deliver meters

North Mason Fire Authority Project

Still waiting for payment on final billing then we can move to the resolution and finish.

39 Acres Staking and Survey work.

Waiting for Shawn to return from out of town to go over the cruising assessment and options, rough estimate appears between 250k to 350k after expenses depending on certain permits being approved. As part of the

process and operation the current roads within the parcel will be reestablished and then can be maintained going forward. This all helps and ties into the community park idea for the future.

CEDS project funding

Reviewed contract from Mot MacDonald for Geotech and Project services. Commissioner Pope motioned to allow General Manager Webb to sign documents and proceed with Well 6 project. Commissioner Born seconded the motion and called for the vote.

Motion Carried 3 Ayes and 0 Nays

Overton and Associates

They cleared the new well site during a scotch broom mitigation process. The site looks good. They are in process with the EVA road out to Log Yard Rd. and it is in the approval process with Mason County and they are in process with current existing utilities adjustment and mitigation.

Continental Floral – No change.

MTA Project and Roundabout – No change.

Romance Hill development

No change

Maintenance and Operations –

Annual report-Still working on setting up the Bars codes correctly and workin to complete the annual report. Getting quotes from BHC to clean up developers' extension as well as quote already given Romance Hill study and planning and rate study based on last study and the information from the Comprehensive Plan. Working with Apex to scan our as built maps and drawings so they can be digitally catalogued.

Current reconciliation is still going well.

Site maintenance is continuing and ongoing replacing reservoir vents as well as fixing well buildings, and hydrant maintenance and cleaning, data collection and valve exercising as well as work on mapping locations and system ids for hydrants and valves.

The map books for 106, district south are almost complete.

New Business:

19221 E State Route 106

Bellcove Estates, Jack Selfors owns several parcels here opposite the water side of 106. These lots were originally intended to be served by a 4" line that crosses 106. The property he originally purchased in the 1980's or early 90's before it was much developed had a leak up the hill, washing out onto 106. The District at the time shoveled the gravel off of 106 and told him that it was his leak, on his side of the meter? They repaired the leak and installed a connection to the area he was planning to build on, all the while the District was claiming it was his. Drawings we have found indicate that there should be three connections up there minimum. We have discussed with Jack and will fix this error soon. We intend to credit him the repair dollars in today's money, subtract that from the total connection fees and installation and get meters and a blow off placed and operable.

Commissioner Satran-Loudin asked if he was receiving free water this whole time, the answer is yes.

9) **Commissioners Comments:**

Commissioner Born asked about project Alfred and other connections at the top of the hill, and the McLendon's project behind the peninsula bank area. Webb has heard nothing on either of these for a while, project Alfred may be unlikely and McClendon's is supposed to be in design.


Commissioner Satran-Loudin questioned the Roy Boad Development, also rumor of Hotel coming in town? Webb has no news on either of these projects.

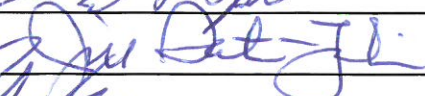
Commissioner Born was questioning the upcoming conference in Tri Cities in September 28,29, and 30th. We will get registration turned in.

Commissioner Born said keep up the good work and thanked the staff. Commissioner Pope joined in agreement and added his appreciation to the comment. Commissioner Satran-Loudin joined in saying thanks.

Meeting Adjourned at 18:04. By Commissioner Born.

August 9th, 2022 Meeting Minutes Approved by:

Commissioner Pope  Date: August 23, 2022

Commissioner Satran-Loudin  Date: August 23, 2022

Commissioner Born  Date: August 23, 2022

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DISTRICT No.1
ESTABLISHED 1966

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