

Belfair Water District #1
November 12, 2024
Regular Meeting

3 p.m.

Commissioners Present

Greg Born
Jill Satran-Loudin
Mike Pope(absent)

Staff Present

Dale Webb
Valisa Douglas
James Freeman

Guest

- 1) Commissioner Born called the meeting to order at 15:00 / Pledge of Allegiance led by Commissioner Born.
- 2) Public Comments –None
- 3) Accounts Payable were read and a motion was made by Commissioner Satran-Loudin to Accept and Approve Accounts Payable Warrants #11404 – 11451, approve the Meeting Minutes from the October 8, 2024 meeting, Approving the Petty Cash of \$250.00. The Cash Drawer of \$200.00. Commissioners Born and Satran-Loudin both verified before today's meeting. Commissioner Born called for the vote.

Motion Carried 2 Ayes 1 Absent and 0 Nays

- 4) **Business to be Completed:**
None currently

- 5) **Manager Update:**

Olympic View Development

There is no change at this time, will be checking in this week with them.

CEDS Project Funding

Generator Project

Complete

Well 6 Project

We are still waiting for the reports for the test pumping and the forecasting, will check in this week.

Overton and Associates

Rumors of an impending project will reach out to David this week to check in and see if there is more information he is ready to share.

Romance Hill Booster Station

Will be contacting Rick this week to set up a time to go over this property and check in on the Hospital cross connection issues.

In House Projects

Currently working on the Employee manual, the 2025 budget, Romance hill Booster Skid and isolation valves, preparing for the state audit, financing package for the state legislators, DEA specification manual update, lower shop plans and quotes, upper shop plans and working on adding bars codes for tracking and updating timesheets.

Maintenance and Operations –

James Freeman to report. (See attached Report)

New Business:

The possibility of changing to a once-a-month meeting. Seeking the consideration of the board and getting their thoughts on changing the meeting to once a month. Starting at 2pm to facilitate having the time to cover

a months' worth of information. We could post on the website and provide notice through the bills for a couple of months. Will talk more once Commissioner Pope is here and recovered from his surgery.

9) **Commissioners Comments:**

Commissioner Satran-Loudin asked about the upper shop and funding and where would it be placed. It was explained that there was requested funding in our submittal to the legislators and it would be situated further back towards the fence in the upper lot.


Commissioner Born said his neighbor who is grading the road had questions about a drainage pipe and getting it removed or fixed, James said that had been done 6 months ago and has been working great. The road is draining there into our drains and the standing water is no longer there. If he has further questions just call us and we will take care of it.

Both commissioners expressed their appreciation for the work being done for the district. No complaints and keep up the good work.

Meeting Adjourned at 16:09 By Commissioner Born.

November 12, 2024, Meeting Minutes Approved by:

Commissioner Pope  Date: November 26, 2024

Commissioner Satran-Loudin  Date: November 26, 2024

Commissioner Born  Date: November 26, 2024

360-275-3008

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