

Belfair Water District #1
May 11, 2021
Regular Meeting
6 p.m.

Commissioners Present

Mike Pope
Jill Satran-Loudin
Greg Born

Staff Present

Dale Webb
Sherri LaHaie

Guest

- 1) Commissioner Satran-Loudin called the meeting to order at 6:04 pm / Flag Salute.
- 2) Public Comments – No public comments.
- 3) Accounts Payable were read by Commissioner Pope. A Motion was made by Commissioner Satran-Loudin to Accept and Approve Accounts Payable Warrants #9175-9203. Commissioner Born 2nd the Motion. Commissioner Pope called for the vote.

Motion Carried 3 Ayes and 0 Nays

- 4) A Motion was made by Commissioner Satran-Loudin to approve the Meeting Minutes from the April 27, 2021 meeting. The Motion was 2nd by Commissioner Born. Commissioner Pope called for the vote.

Motion Carried 3 Ayes and 0 Nays

- 5) Petty Cash is at \$250.00. (Cash = \$117.85 and Receipts = \$132.15 = \$250.00). The Cash Drawer has \$200.00. Commissioner Satran-Loudin verified before today's meeting. Commissioner Born read and Motioned to Accept and Approve Petty Cash & Cash Drawers as shown on the agenda. Motion 2nd by Commissioner Satran-Loudin. Commissioner Pope called for the vote.

Motion Carried 3 Ayes and 0 Nays

Business to be Completed: A 10-minute Executive Session was requested by Commissioner Pope.

Time out: 6:08pm

Time in: 6:18pm

A Motion was Made by Commissioner Pope to approve Dale Webb's contract for 1 year. Commissioner Born 2nd the Motion.

Motion Carried 3 Ayes and 0 Nays

- 6) **Manager Update:**

Comp Plan/Stantec/Wellhead Protection Plan – Plan is moving through the review process with Fern and Regina from the DOH. Should be on track for June approval. There have been no notices of concern from any department.

North Mason Fire Authority Project – Still in process; final draft at next meeting.

Overton and Associates – Still clearing and grading on site. Hopefully will be ready to start some water construction by mid-June timeframe. Paperwork and precon still to come.

Continental Floral – Still waiting on paperwork and a construction schedule and precon.

MTA Project and Roundabout – Completed testing on the District lines and the lines are now active. Still have some testing to do on the fireline for the building and punchlist items.

Romance Hill, service and development – Waiting for approval of the Comp Plan then Webb will reach out and see if there is interest in still developing.

Maintenance and Operations – Jim was on vacation the last couple of weeks, so we have been pretty busy day-to-day operations as well as recirculating pump, chlorination breakdowns, and locates and leak checks. Will start prepping for reservoir cleaning in June as well as getting Alex back on the 17th of this month.

- 7) **New Business** – Webb updated the Board on the District theft case. Webb contacted the Risk Management Pool, and we should be receiving a check for reimbursement for replacing stolen items. There is a \$5000 deductible.

Start time: 6:53pm
End time: 7:18pm

- 8) **Commissioners Comments** – Commissioner Satran-Loudin thanked the staff for doing a great job.

Meeting Adjourned at 7:10 pm by Commissioner Pope.

May 11, 2021 Meeting Minutes Approved by:

Commissioner Pope  Date: May 25, 2021

Commissioner Satran-Loudin  Date: May 25, 2021

Commissioner Born  Date: May 25, 2021

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